

Criteria for Tri-borough Music Hub Partners and Providers

MISSION STATEMENT

The Tri-borough Music Hub (TBMH) aims to provide opportunities for all to develop a life-long love of music and realise their musical potential whilst developing their personal and social identity. A broad range of progressive musical pathways will be provided in partnership with outstanding music organisations that are committed to our ethos.

PARTNERSHIP WORKING OVERVIEW AND INTRODUCTION

The TBMH has clearly defined partnerships at Strategic and Delivery levels. At the core of our partnership working is the notion that these organisations bring added value to, and compliment, the TBMH's offer. The TBMH has a rigorous evaluation and quality-assurance process for all existing and potential partnerships which checks that all organisations:

- Offer clarity about how they meet the TBMH strategic priorities and contribute to the holistic TBMH offer;
- Are committed to Child Protection/Safeguarding best-practice with robust policies in place and regular training for all staff;
- Demonstrate how they positively contribute funds (in-kind or cash) which could be used to provide opportunity for TBMH pupils/schools;
- Have in place their own reflective practice procedures through ensuring they engage in evaluations of their own activity.

The TBMH annually reviews how organisations meet the criteria of partners or additional providers and this impacts the people that we work with.

PARTNERS

Tri-borough Music Hub Delivery partner organisations will:-

1. deliver provision that meets strategic aims of the Tri-borough Music Hub and supports its mission
2. deliver provision that adds value to schools and the wider community in terms of legacy, CPD, etc. beyond the end of the project and beyond what might be expected of a purely bought / commissioned service
3. work with the TBMH to develop, and deliver, provision to address the gaps and needs identified in the Tri-borough area
4. routinely and rigorously be evaluated to ensure sustained high quality
5. have been actively engaged in educational outreach work in the Tri-borough area in the previous academic year
6. have established or be seeking relevant funding, some of which to be used to subsidise work in Tri-borough schools
7. have a track record of reliability and the capacity to work effectively with Tri-borough schools
8. show commitment to the hub by offering an element(s) of subsidised or free provision
9. demonstrate willingness to work creatively with other delivery partners (and pro-actively seek opportunities to do so) in order to provide opportunities for the schools, teachers, young people and families in the Tri-borough area ("greater than the sum of their parts")
10. provide summaries of projects / programmes which contain evaluative information and feedback including, where appropriate, contextual data
11. routinely be appropriately represented at delivery partner meetings

Tri-borough Music Hub Strategic Partners will:-

1. be an exemplary Delivery Partner, having significant impact in the Tri-borough area
2. routinely provide strategic input and leadership into the work of the Tri-borough Music Hub
3. provide challenge and support to the Tri-borough Music Hub manager, maintaining oversight of the running of the organisation and the extent to which it is meeting strategic aims, supporting quality assurance and impacting evaluation processes
4. take an active lead on a mutually agreed area of hub workload (e.g. authoring funding applications or other documentation, supporting quality assurance of provision)
5. make a significant contribution to the success of flagship Tri-borough Music Hub events
6. provide exemplar models of delivery to other delivery partners in order to enhance and sustain the impact of all partner provision
7. be represented at all Strategic Partner meetings, at decision maker level, to help drive change

Tri-borough Music Hub Local Authority Partners will:-

1. provide further arts opportunities facilitated by the Local Authority Arts Teams, based on local need, which will be signposted by TBMH
- N.B. The TBMH links with each of the Local Authority Arts teams

Tri-borough Music Hub Host Venue Partners will:-

1. provide space for Music Hub activity and help to promote these activities, for free (in-kind) or heavily subsidised rates

Tri-borough Music Hub School Partners will:-

1. works with the TBMH in order to raise the quality of music provision and musical progression for pupils in their school
- N.B. The TBMH aims to work with every school (state maintained, free, academy)

In return the Tri-borough Music Hub will:-

1. promote the work of partners via TBMH networks and all relevant communication channels
2. advertise the work of the partners on the Tri-borough Music website
3. actively encourage schools to engage in partner programmes
4. provide networking opportunities for partners
5. provide Quality Assurance visits and feedback by arrangement
6. highlight the work of partners to the Arts Council and other relevant bodies
7. provide partners with information regarding the mission, aims and development of the Tri-borough Music Hub
8. provide guidance on safeguarding and working with young people in schools
9. provide national and local updates related to developments in music education
10. support partners in funding applications to support delivery of programmes with Tri-borough schools
11. disseminate best practice models of delivery to all partners to inform future programming
12. hold a termly all-partners meeting containing updates and relevant information

PARTNER REVIEW

The TBMH partners list will be reviewed on an annual basis. Any partners not successfully fulfilling the terms of the partnership agreement may be removed following a review discussion with the Manager of TBMH and Strategic Partners.

PROVIDERS

Additional Providers: *(developed in 2015-16)*

The TBMH also acknowledges that there are other high-quality music providers in the local area who engage with schools and children/young people; and recognise that the TBMH can provide an umbilical link to a wider audience. Therefore the TBMH has an 'Additional Providers' category.

Tri-borough Music Hub Additional providers will:-

1. be individuals or organisations that are working in the TBMH area and which reflect the TBMH aims and fulfil specific identified elements of the TBMH remit. The TBMH will signpost high-quality activity to schools via its various communication channels and website, and in return the provider will promote TBMH activity to their learners. There is a reciprocal and ongoing conversation.

In return the Tri-borough Music Hub will:-

1. invite Additional Providers to one annual meeting led by TBMH to ensure providers are kept informed of the TBMH strategy and key music education developments; and to provide networking opportunities.

EXTERNAL ORGANISATIONS

External Organisations: *(developed in 2015-16)*

The TBMH also acknowledges that there is a plethora of external organisations based in the local area that work independently of any connection with the TBMH but which may offer opportunities to the community. The TBMH will add any organisation that wishes to do so, to a list of External Organisations on the TBMH website.

External Organisations will:-

1. be individuals or organisations delivering work locally but independently of the TBMH. The TBMH will list these organisations on their website and signpost activity, where appropriate.

Process for prospective Tri-borough Music Hub Delivery Partners and Providers

New partner and provider application process

To apply to engage with the Tri-borough Music Hub as a Tri-borough Music Hub Delivery Partner or Additional Tri-borough Provider the following process will apply.

1. An initial approach, in writing, to the Tri-borough Music Hub or one of its strategic partners outlining: the work of the organisation, its track record of working with children and young people, evidence of high quality provision delivery including positive feedback from staff and young people, evidence of positive impact of the organisations work. See [HERE](#) for what we expect all partnerships to offer.
2. A follow up conversation with a member of the Tri-borough Music Hub or strategic partner and, where appropriate, information on the procedure to become a provider or partner.
3. For those fulfilling the partner organisation criteria, a follow up meeting with a representative(s) of the organisation and the Tri-borough Music Hub Manager or strategic partner to develop a deeper understanding of how potential partnership work could be developed.
4. If the organisation meets the required criteria and, by working with the Hub there is no direct duplication of existing partner provision, they will be asked if they wish to continue the application process. If the organisation wishes to continue, the application will be taken to the next strategic partners meeting for agreement. Please note that where organisations have similar offerings to existing partners, there will be a review system in place to ensure new partners will not be overlooked on this basis.
5. The outcome of the strategic partner group will be shared with the organisation with feedback.
6. If the partner organisation is to become a partner the partner letter will be sent to the organisation. The completed letter will include information related to the organisations past activity as well as proposed future Tri-borough engagement activities. The completed letter will be returned to the Tri-borough Music Hub for inclusion in Arts Council partner/provider information returns.
7. The Tri-borough Music Hub's new partners and new Tri-borough Music Hub additional providers will be added to the approved list of organisations working with the Tri-borough Music Hub and will then receive the support as stated in "Criteria for Tri-borough Music Hub Partners and Providers".

All enquiries to be in writing and sent to info@triboroughmusicub.org